July 2019 Secretariat Meeting Minutes

Meeting Name: July 2019 Secretariat Meeting  
Diocese of Oakland Cursillo – English Speaking Section

Meeting Facilitator: Mary Kessler

Meeting Date/Time: Tuesday, July 23, 2019, 7:30

Meeting Location: Corpus Christi Catholic Church, Piedmont

In Attendance:

<table>
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<tr>
<th></th>
<th>Bob Lanuza</th>
<th>Denise Jin</th>
<th>Nita Volker</th>
<th>Rafael Palacios</th>
<th>Michelle Gomez</th>
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<tbody>
<tr>
<td>X</td>
<td>Mary Kessler</td>
<td>Heidi Shelton</td>
<td>Kelleen Bush</td>
<td>Jackie Palacios</td>
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<td>X</td>
<td>Andrea Limb</td>
<td>Shawn Meade</td>
<td>Craig Wilson</td>
<td>Ann Black</td>
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<td>X</td>
<td>Geri Cooney</td>
<td>Marlene Wilson</td>
<td>Roberta Santiago</td>
<td>Geri Tong</td>
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Opening prayer

- Review and approve June Meeting minutes
- Treasurer Update –
  - Income Statement: Net $ 2,177.67 YTD
  - Balance 7/22/19 $ 24,572.05

Current Business:

- **Fall Cursillo Weekends: Song: Brother. Theme: God is My Refuge**
  - **Men’s Oct 10-13**
    - Rector: Ramon Urbina
    - Vice: DJ Ogorchock
    - Chef: Bryan Baldrige
    - Assist Chef Jackie Richardson, James Douglas
    - Spiritual: Fr. Bart Hutcherson, Deacon Charlie Silvernale
    - Music: Ben Palacios
    - Liturgy Elias Arroyo, Ramon Urbina Jr.
  
  - **Women’s October 17-20 Song: I’m available to you.**
    - Rectora: Jo Ann Evans
    - Vice: Vicki Barnett, Karen Whitaker
    - Chef: Anne Black
    - Assist Chef: Estela Ortiz, Sharon Chipman
    - Spiritual: Sr. Marian Castelluccio, Fr. Aidan McAleenan
    - Music: Kelleen Bush
  
  - **Combined 4th Day October 27th**
• **Ultreya, Sunday, Aug 25 at HRC**
  - 1:00PM Mass
  - 2:00 PM Picnic
  - 3:00 PM Ultreya

  **Confirmed:**
  - Opening Prayer: Br. Dan
  - Keynote Speakers: Fr. Leo
  - 

  **TBD**
  - Speakers: Ramon & Alizu, Juan & Geno, Joey & Rosemary, Dave & Denise, Marlene & Craig, Sean & Jackie
  - Closing Prayers: Nora, Gerry

• **National Encounter Update: July 18-21, 2019** No update

• **Song Book Update:** New books will not be available by next cursillos in October. Will have new books with new location

• **Borrowing items that belong to Cursillo:** No update
  - John Giang has inquired about borrowing cutlery/utensils in November for 110-120 wedding guests.

• **HRC topics**
  - Property bought by Seneca: social service organization
  - Storage space for items currently at HRC
  - Removal/Storage of items at HRC
  - Items at HRC Br. Dan will be giving to cursillo: religious items
  - **Nita to send request in Flocknotes for storage facilities**

• **Possible Future Locations Updates**
  - **Holy Spirit**, Fremont. Denise to check on: ongoing
  - **St Joes** in Alameda: Craig spoke with Steve Mullin. Can be available in summer. Gym has showers, food service room, quad in front of HS, chapel visits in church, Mass with Congregation?
  - **Holy Names College** (have to order through their kitchen)
  - **Holy Rosary** in Antioch: worked well in the past. ? showers
  - **Bishop O’Dowd**: Nita left message
  - **San Damiano**: used by Anglicans. They start on Friday AM. Craig to get details.
  - **Lafayette Youth Retreat Center**: From Hiedi’s email: Cabins are on a hill. Each cabin has 10 bunk beds, (1) Shower and (2) toilets. Swimming pool and an amphitheater on the property. Beautiful location for a Cursillo. Kitchen small but workable. Dinning room - 9 round tables max w/6 chairs per table max. Possibly 7 rooms in main building where kitchen is to sleep team - only (1) shower and (1) toilet though.

• **Various issues to keep in mind**
  - When using a parish, we need to have someone who attends the parish as contact during the weekend
  - Will need to obtain insurance for the weekend.
  - May need to reduce weekends to 2 (one for women, one for men).

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**Closing Prayer**

**Next Secretariat meeting:** August 27, 7:30 p.m. 7:30 p.m. at Corpus Christi Church
<table>
<thead>
<tr>
<th>Event</th>
<th>Dates</th>
<th>Location</th>
<th>Notes</th>
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<tbody>
<tr>
<td>Secretariat Meeting</td>
<td>July 23, 2019 7:30 p.m.</td>
<td>Corpus Christi Church, Piedmont</td>
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<tr>
<td>Secretariat Meeting</td>
<td>August 27, 2019 7:30 p.m.</td>
<td>Corpus Christi Church, Piedmont</td>
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<tr>
<td>Secretariat Meeting</td>
<td>September 24, 2019 7:30 p.m.</td>
<td>Corpus Christi Church, Piedmont</td>
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<td>Kairos</td>
<td>First week of October</td>
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| Men’s #344          | October 10 – October 13, 2019 | Holy Redeemer Center, Oakland     | Rector: Ramon Urbina  
Vice: DJ Ogorchock  
Chef: Bryan Balridge  
Assist Chef Jackie Richardson, James Douglas  
Spiritual: Fr. Bart Hutcherson  
Deacon Charlie Silvernale  
Music: Ben Palacios  
Liturgy Elias Arroyo, Ramon Urbina Jr. |
| Women’s #345        | October 17 – October 20, 2019 | Holy Redeemer Center, Oakland     | Rectora: Jo Ann Evans  
Vice: Vicki Barnett, Karen Whitaker  
Chef: Anne Black  
Assist Chef: Estela Ortiz, Sharon Chipman  
Spiritual: Sr. Marian Castelluccio, Fr. Aidan McAleenan  
Music: Kelleen Bush |
| Secretariat Meeting | October 22, 2019 7:30 p.m.| Corpus Christi Church, Piedmont    |                                                                      |
| Combined 4th Day     | October 27, 2019       | Holy Redeemer Center. Oakland      |                                                                      |
| Secretariat Meeting | November 26, 2019 7:30 p.m.| Corpus Christi Church, Piedmont    |                                                                      |